

STUDENT WELFARE COMMITTEE
MINUTES OF MEETING/CELL/SWG/11

MEETING SUMMARY

Meeting Ref. No:	CELL/SWG/11	Date/Time:	24-11-2022/01:00 PM	Duration	00:40 Hr
Venue:	Student Welfare Office	Purpose/Subject:	Biannual Meeting		
List of Attendees:					
1. Dr. Jaison Jacob	2. Mr. Biju Abraham	3. Dr. Silvy Mathew	4. Ms. Bindu V A		
5. Ms. Caroline Ann Sam	6. Mr. Naeemu Rahman (Chairperson- Student Council)	7. Ms. Jesmary Ann John (Vice- Chairperson- Student Council)	8. Mr. Robin Binu (Arts Club Secretary)		
9. Ms. Rinkle Rose Renny (Fourth Year Representative)	10. Mr. Abin Babu (General Secretary- Student Council)				
List of Absentees:					
Mr. Binu A	Fr. Thomas P J				

DISCUSSION POINTS

Sl No.	Agenda point	Discussion points/Remarks
CELL/SWG/11.1	Review of action item of previous meeting	Both action items closed after taking appropriate measures.
CELL/SWG/11.2	Discussion on Student Welfare Issues	<p>11.2 (a) Students complained about accommodating more number of students in small rooms in Daya Bhavan hostel. They have requested to take appropriate measures.</p> <p>11.2 (b) Some clubs of the college are not active. Student office bearers should be appointed to liven up all clubs</p> <p>11.2 (c) A snake was found in the playground bathroom. Measures should be taken to prevent such instances by employing appropriate measures..</p> <p>11.2. (d) The student council is to conduct a campaign regarding washroom etiquette</p> <p>11.2. (e) The student Council is to take initiative to introduce a queuing system during lunch break.</p>

ACTION ITEMS

Action No.	Action item description	Action by	Target date	Status
CELL/SWG/11.2..a	Review of facilities in Daya Bhavan Hostel	Management		Open
CELL/SWG/11.2..b	To consider appointment of student office bearers for various clubs	Management		Open
CELL/SWG/11.2..c	Fortifying college premises against snakes	Management		Open

CELL/SWG/11.2..d	Conducting a campaign to improve washroom etiquette	Student Council		Open
CELL/SWG/11.2..e	Introducing queuing system in canteen to pay bills	Student Council		Open

Prepared By: Dr. Silvy Mathew	Prepared Date: 24-11-2022	Reviewed By: All Members
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